

WILSON SCHOOL BOARD
Minutes
Monday, October 2, 2017

Wilson School District Strategic Vision Planks

WSD Vision Plank 1 – Improve upon or expand Wilson's portfolio to advance student success.

WSD Vision Plank 2 – Grow Wilson regionally or nationally.

WSD Vision Plank 3 – Increase organizational agility and capacity.

WSD Vision Plank 4 – Creative development of existing and new infrastructure.

WSD Vision Plank 5 – Create a flatter organizational structure for stakeholder collaboration.

WSD Vision Plank 6 – Control for fiscal accountability.

The regular meeting of the Wilson School Board was called to order at 7:00 p.m. on Monday, October 2, 2017 in the Board Room, by Mr. Steve Ehrlich, Board President. The following Board Members were present:

Steve Chmielewski
Steve Ehrlich
Brad Hart
Jason Hopp
Mike Martin
Robert Metzgar
Jay Nigrini
Carol Reid
Matt Wolf

Present: Dr. Faidley, Dr. M. Flannery, Ms. Lillis, Dr. A. Flannery, Dr. Long, Ms. Troutman, Ms. Schlosman, Ms. Smith, Mr. Zeiber, Mr. Kaufmann, Mr. Dillon, Mr. Trickett, Dr. Burnham, Ms. Yeiser, and Officer Johnson

Public Attendees: (see attached)

PLEDGE TO THE FLAG

ANNOUNCEMENT – Attorney Miravich

PUBLIC PARTICIPATION - Agenda Items

➤ None

COMMUNICATIONS –

Presentation - Chris Trickett, Wilson High School Principal

Recognition of Wilson's National Merit Scholars.

Commended students:

Abigail Durning
Sarah Larkin
Marlayna McArdle
Quinn Spraut

National Merit Semi-Finalists:

Andrew Allen
Marc Chmielewski
Jasper Den Otter

Presentation – Visitors from China

Speech by the Head Administrator, translated by Wilson High School Teacher, Grace Lee.

EXECUTIVE SESSION – It was announced that the Board met in executive session before the meeting to discuss personnel matters and hear a presentation regarding Science Curriculum.

Approval of Minutes – (Consent)

Hearing no objection to approve the Wilson School Board minutes of September 18, 2017, President Ehrlich directed that a unanimous vote be cast to ratify/approve the minutes.

(Ayes 9)

1.0 TREASURER’S REPORT/INVESTMENT REPORT/GENERAL FUND FINANCIAL REPORTS (No Items)

2.0 PAYMENT OF BILLS: (Motion Carried)

Dr. Chmielewski moved, seconded by Mr. Hart, to approve the Payment of Bills, as follows:

General Fund 17/18	\$ 4,583,106.85
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A roll call vote was recorded, as follows:

(Ayes 9): Mssrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini, and Wolf, and Mrs. Reid

3.0 FINANCIAL REPORTS: (No Items)

4.0 Ratification/Approval of the following: (No Items)

5.0 Superintendent’s Report (Personnel/Program Recommendations) (Motion Carried)

Mr. Wolf moved, seconded by Dr. Chmielewski, to approve the Superintendent’s Report, Items #5.1 – #5.9, as follows:

5.1 Retirement

Giovanna Borelli, Child Care Assistant, effective 9/18/17 (33 years with Wilson School District)

5.2 Resignations/End of Service

Michael Creed, Discovery Teacher, Green Valley, effective 11/22/17

Christine Dolente, change effective date to 9/27/17

Samantha Lafferty, Special Education IA, Spring Ridge, effective 9/29/17

5.3 Unpaid Leave

Kathryn Stuckert, 11/7 and 11/8/17 (2 days without pay)

5.4 Child Rearing Leave

Deanna Schmidt, Biology Teacher, High School, effective approximately 3/5/18 and returning on 5/29/18

Steffany Snell, ESL Teacher, Whitfield, effective approximately 1/31/18 and returning at the beginning of the 2019-2020 school year

5.5 Change of Status

Rebecca Balchunas, Child Care Assistant, Green Valley, to Child Care Assistant, Shiloh Hills, effective 9/20/17 (replaces Giovanna Borelli, who retired)

Michele Dautrich, Special Education Secretary, High School, to High School Assistant Principal's Secretary, 11 months, \$14.53/hr., effective 10/2/17 (replaces Caroline Lombardo, who transferred)

Mary Derrer, Child Care Assistant, to Food Service Worker, Shiloh Hills, \$10.04/hr., 17.5 hours/week, effective 9/21/17 (replaces Yuvonne Barnwell, who transferred)

Brigitte Dilbeck, Discovery Teacher (LTS), Spring Ridge, \$44,000/yr., effective 9/25/17 (replaces Dana Rosenberger, while on maternity leave)

Alison Duthie, Special Education Teacher, High School, change start date to 9/21/17

Christine Garner, Child Care Preschool Assistant, to Substitute Child Care Assistant, effective 10/2/17

Ligia Guzman, Special Education Instructional Assistant, Life Skills, Spring Ridge, to Special Education Instructional Assistant, MDS, Whitfield, effective 9/18/17 (new position)

Ashley Heckman, Special Education Instructional Assistant, Life Skills, Spring Ridge, to Special Education Instructional Assistant, Autistic Support, effective 10/2/17 (replaces Sam Lafferty, who resigned)

Audrey Hinkle, Special Education Instructional Assistant, Life Skills, Whitfield, to Special Education Instructional Assistant, Life Skills, Spring Ridge, effective 9/29/17 (replaces Ashley Heckman, who transferred)

Beth Kelly, Guidance Counselor, Southern Middle School, start date of 10/13/17

Anna Marie Seyler, Food Service Worker, Spring Ridge, to Substitute Food Service Worker, \$10.04/hr., effective 9/25/17

Sarah Strause, High School Greeter, to Guidance Secretary, 25hours/week, \$14.03/hr., effective 10/2/17 (replaces Lucy Kramer, who resigned)

Michael Thompson, PE Teacher, Green Valley, B to B+24, effective 8/23/17

Wendy Yoder, Bus Driver, to Substitute Bus Driver, \$15.75/hr., effective 9/15/17

5.6 Support Staff

Grace Calhoun, Substitute Cook, \$10.91/hr., effective 9/18/17

Chelsey Carmichael, Child Care Preschool Assistant, \$11.54/hr., 25 hours/week, effective 10/2/17 (replaces Mary Derrer, who transferred)

Charles Dynes, Substitute School Bus Aide, \$10.04/hr., effective 9/28/17

Shawn Glancy, Special Education Instructional Assistant, Learning Support, High School, 29.5 hours/week, \$12.32/hr., effective 10/2/17 (replaces Lora Metri, who transferred)

Ashley Heckman, Special Education Instructional Assistant, Life Skills Support, Spring Ridge, \$13.32/hr., 29.5 hours/week, effective 9/27/17 (replaces Brenda Moser, who resigned)

Mark Irick, Substitute School Bus Driver, \$15.75/hr., effective 9/11/17

Michael Kowalick, Transportation Assistant, \$12.32/hr., 20 hours/week, effective 9/18/17 (replaces Sandra Parsons, who transferred)

Cathleen Rosing, School Bus Aide, \$10.04/hr., 22 hours/week, effective 9/11/17 (replaces Patricia Milus, who transferred)

Melpomene Schlageter, ESL Aide, West Middle School, 29.5 hours/week, \$12.68/hr., effective 10/2/17 (replaces Denise Bentz, who transferred)

Tiea Sterner, Special Education Instructional Assistant, Autistic Support, Shiloh Hills, \$13.32/hr., 29.5 hours/week, effective 10/10/17 (replaces Melissa Snyder, who resigned)

Teri Swisher, Special Education Instructional Assistant, Autistic Support, Shiloh Hills, \$13.32/hr., 29.5 hours/week, effective 10/2/17 (replaces Lauren Robertson, who resigned)

Tina Williams, Special Education Instructional Assistant, Autistic Support, High School, 29.5 hours/week, \$13.32/hr., effective 10/10/17 (replaces Leslie Livingston, who had a change in status)

Karissa Zimmerman, Special Education Instructional Assistant, Life Skills, Whitfield, 29.5 hours/week, \$13.32/hr., effective 10/2/17 (replaces Audrey Hinkle, who transferred)

5.7 Professional Hires

a) Dylan Boll

Education

Bachelor's Degree - Secondary Education & History, Albright College

Experience

Substitute Teacher – various Berks County School Districts, 2016 - 2017 school year

Student Teacher – Blue Mountain High School, March 2016 - May 2016

Degree, Credit Year, Salary

Bachelor's Degree, CY 1, \$44,000/yr.

Assignment

Social Studies Teacher (LTS), High School, effective 9/25/17 through 6/11/18 (replaces Christine Dolente, who resigned)

5.8 Hourly Teacher

Jenna Pethick, Hourly Teacher, Spring Ridge, \$19.22/hr., 17 hours/week, effective 9/27/17 (replaces Brigitte Dilbeck, who transferred)

5.9 Substitute Teachers, \$125/day, effective 10/3/17, (unless otherwise noted)

Kylie Corcoran

Sherian Henry

Dana Liptock, effective 9/29/17

Miriam Mahmood

Christopher Meharg, effective 9/27/17

Amber Sakoian

Joanne Watts

Tricia Wertz

Julie Yasin

A roll call vote was recorded, as follows:

(Ayes 9): Mssrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini, and Wolf, and Mrs. Reid

Mr. Hopp moved, seconded by Mr. Wolf, to approve the Superintendent's Report, Item #5.10, as follows:

5.10 Extracurricular

Rebecka Hart, Head Lifeguard, \$8.00/hr., effective 10/2/17

A roll call vote was recorded, as follows:

(Ayes 8): Mssrs.; Chmielewski, Ehrlich, Hopp, Martin, Metzgar, Nigrini, and Wolf, and Mrs. Reid

(Abstain 1): Mr. Hart

6.0 Consent Items (Consent)

Hearing no objection to Agenda Item #6.1, President Ehrlich directed that a unanimous vote be cast to ratify/approve the following: **(Ayes 9)**

6.1 Accepted with gratitude the following donations:

- a) From Sig and B.J. Sobiesiak of West Lawn an oval mat cutter and mat board with a carrying case, valued at approximately \$50, to the High School Art Department on September 12, 2017.
- b) From Home Depot to Spring Ridge Elementary, 2 - \$25.00 gift certificates, to purchase buckets that will be used in adapted music.

Roll Call

7.0 Human Resources (Motion Carried)

Dr. Chmielewski moved, seconded by Mrs. Reid, to approve Human Resources' Items #7.1 - #7.4, as follows:

- 7.1 Approved** the Support Staff Longevity Incentives, per attached listing.
- 7.2 Approved** to compensate Romaine Keener \$1,800 for Nurse Services at Camp Swatara (week of 9/25/17).
- 7.3 Approved** to compensate Jean Horning \$1,800 for Nurse Services at Camp Swatara (week of 10/2/17).
- 7.4 Approved** to enter into/extend MOU Agreement with WEA regarding IEP Facilitator positions and compensate IEP Facilitators, Brad Binder and Lori Shuart, \$8,000 for same services during the 2017-2018 school year.

A roll call vote was recorded, as follows:

(Ayes 9): Mssrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini, and Wolf, and Mrs. Reid

8.0 Pupil Services (Motion Carried)

Mr. Hopp moved, seconded by Mr. Metzgar, to approve Pupil Services' Items #8.1 - #8.3, as follows:

- 8.1 Approved** to contract with NHS School to provide education for a special education student at a cost of \$161.04 per day, beginning 8/28/17 and ending 6/8/18.
- 8.2 Approved** to contract with Conrad Weiser Area School District ("Weiser Decisions") to provide education for three special education students at a cost of \$204.61 per day, beginning 8/28/17 and ending 6/8/18.
- 8.3 Permission granted** to waive tuition for the following students as per Board Policy #202 – Eligibility of Non-Residents:

One student, Gr. 6 and one student Gr. 7, Wilson Southern Middle School, on 8/28/17 (one day)

A roll call vote was recorded, as follows:

(Ayes 8): Mssrs.; Chmielewski, Ehrlich, Hart, Hopp, Metzgar, Nigrini, and Wolf, and Mrs. Reid
(Nay 1): Mr. Martin

9.0 Technology & Media (No Items)

10.0 Operations (Motion Carried)

Mr. Hart moved, seconded by Mr. Nigrini, to approve Operations' Items #10.1 & #10.2, as follows:

- 10.1 Permission granted** to use capital funds in the amount of \$19,280.00 for the construction of a path/steps at Whitfield Elementary School for the purpose of providing a safe alternative to avoid congestion during drop off/pick up.

10.2 Permission granted to do a Request for Proposal for an architect to evaluate the High School Auditorium and design possible renovations.

A roll call vote was recorded, as follows:

(Ayes 9): Mssrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini, and Wolf, and Mrs. Reid

11.0 Finance (Motion Carried)

Dr. Chmielewski moved, seconded by Mr. Martin, to approve Finance Item #11.1, as follows:

11.1 Authorized the Chief Financial Officer to sign an electricity supplier contract at a rate not to exceed \$0.0370/kWh for the energy component of the electricity price for the District for the 2019-2020 and 2020-2021 fiscal years upon secured pricing as provided by Provident Energy.

A roll call vote was recorded, as follows:

(Ayes 9): Mssrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini, and Wolf, and Mrs. Reid

12.0 Curriculum and Staff Development (Motion Carried)

Mr. Hart moved, seconded by Mr. Wolf, to approve Curriculum and Staff Development Items #12.1 & #12.2, as follows:

12.1 Approved to adopt the K-12 Science Curriculum, as attached.

12.2 Approved to contract with the Berks County Intermediate Unit, from August 1, 2017 to June 15, 2018, to provide Title I services to students from the Wilson School District who are not attending public schools, at a cost of \$12,655.00.

A roll call vote was recorded, as follows:

(Ayes 9): Mssrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini, and Wolf, and Mrs. Reid

13.0 Transportation (Motion Carried)

Mr. Hart moved, seconded by Dr. Chmielewski, to approve Transportation Item #13.1, as follows:

13.1 Permission to ratify the contract and addendum to the River Rock Academy agreement for transportation of two students starting on September 26, 2017 at a cost of \$31.83 per day.

A roll call vote was recorded, as follows:

(Ayes 9): Mssrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini, and Wolf, and Mrs. Reid

14.0 Food/Cafeteria (No Items)

15.0 Child Care (No Items)

16.0 Extra-Curricular (No Items)

17.0 Policies (No Items)

18.0 Miscellaneous (Consent)

PSBA Officer Elections

Mr. Ehrlich moved, seconded by Dr. Chmielewski, to give Mr. Martin permission to cast ballots on behalf of the school board. Mr. Ehrlich called for the vote by consent. **(Ayes 9)**

Mr. Martin cast votes for the ballot as presented (copy attached)

President-Elect (one year term)

Otto Voit III, Muhlenberg School District (Berks Co.)

Vice President (one year term)

Gary Michael Smedley, Carbondale Area School District (Lackawanna Co.)

Treasurer (three year term)

Mike Gossert, Cumberland Valley School District (Cumberland Co.)

PSBA Insurance Trust Trustees - Vote for up to two (Term ends Dec. 31, 2020)

Michael Faccinotto, Bethlehem Area School District, PSBA President

Marianne L. Neel, West Jefferson Hills School District, PSBA Past President

COMMITTEE AGENDA ITEMS COMMITTEE REPORTS

Berks Career and Technology Center Representative (Mr. Metzgar)

Next meeting is October 25, 2017 at the East Campus to review stats.

Berks County I.U. Board Representative (Mrs. Reid)

No report

Berks E.I.T. Representative (Mrs. Schlosman)

No report

Curriculum Committee Chairman (Mrs. Reid)

Science Curriculum was discussed and some books.

Extracurricular Committee Chairman (Mr. Wolf)

The Fall Sports Season is approximately three quarters completed. Our current standings are:

Boys' Cross Country	7 – 2	Girls' Tennis	7 – 6
Girls' Cross Country	9 – 0	Girls' Volleyball	7 – 3
Field Hockey	13 – 0	Boys' Water Polo	15 – 0
Football	3 – 2	Girls' Water Polo	11 – 4
Boys' Soccer	11 – 1 – 1	Golf	10 – 3
Girls' Soccer	10 – 2 – 1		

Four of our female golfers qualify for Districts. They are Peyton Kraras, Megan Ruffing, Rachael Owens, and Jordan Holman. Two of our male golfers qualify for Districts. They are Dylan Audi and Andrew Morris.

Facilities Committee Chairman (Mr. Nigrini)

A meeting was held on September 19, 2017. CM3 provided an overview of their company and each project was reviewed. The 5-Year Capital Plan was discussed. Among the items was an accelerated schedule for the energy projects. Updates on current projects included: SMS bleachers and press box, softball dugouts, Varsity and Southern baseball fields and a power line update, Green Valley sidewalks and additional fields, and the lighting in various buildings.

Finance Committee Chairman (Mr. Ehrlich)

Food Services challenges were discussed – break-even point. Bond loan and options were discussed. The 16/17 audit is to be finalized. Planning for 17/18 budget.

Human Resources Committee Chairman (Mr. Hopp)

No report

Legislative/PA School Board Assn. Representative (Mr. Martin)

The Legislature was meeting to work on a proposal to fund the deficit. There will be a referendum on the ballot November 7th regarding the Homestead Act.

Public Relations Chairman (Mr. Hart / Ms. Troutman)

Wilson Good News:

- Elizabeth Burkhart, high school health and physical education teacher, has been selected as a Pennsylvania State Association for Health, Physical Education, Recreation, and Dance 2017 Professional Honor Award winner. The Professional Honor Award is given to a member who has demonstrated distinguished service and scholarship in the allied fields. Elizabeth will receive her Professional Honor Award on Saturday, November 18, 2017 at the PSAHPERD Annual convention held at the Valley Forge Casino Resort in King of Prussia. Congratulations, Elizabeth!
- Wilson senior, Sarah Woronko was named 1st runner up in the Outstanding Young Woman Competition held this past Saturday. Sarah competed with representatives from each school in the county in the annual scholarship program.

Public Information:

- Homecoming is this Friday, October 6. The Education Foundation will be welcoming Alumni and other community stakeholders at a booth right inside the main gates. We will be doing some fun promotion on social media this week to celebrate homecoming and encourage attendance at the game.
- The Grandview Gallery's next exhibit will celebrate the life and art of Donald Wealand. Donald taught many generations of young artists over a 30 year teaching career in the Wilson School District. The exhibit will honor his contribution by displaying his beautiful, colorful, and vibrant, mixed media art. The opening reception will be held on October 7, from 2:00 - 5:00 p.m.
- Reminder that there will be no school for students on Monday, October 9, as this is a scheduled Instructional Professional Development Day. District offices will be open normal hours.

Education Foundation Report (Mr. Nigrini / Ms. Troutman)

Just a reminder that our Back to School Bash Fundraiser is coming up on October 14. The ticket purchase deadline is this Friday, October 6.

Technology Chairman (Dr. Chmielewski)

14 Chromebooks were repaired and 54 received maintenance. Website is closer to going live – it is very clean and streamlined. Easy to use. Multi-function printers will need a code for employees to use, which is anticipated to provide a big cost savings to the district. We have been very good at providing quality professional development.

Student Outreach (Sophia Rappleye)

Past events mentioned were – Home game Gold Out and 5th Quarter, and Meet the Teacher Night. Upcoming events mentioned were – Door decorating for Homecoming and the carnival before the game, High School students are camp counselors at Camp Swatara this month, and next week is Pink Out.

Solicitor (Mr. Miravich)

No report

OTHER BUSINESS (President to permit public participation prior to any vote on Other Business)

PUBLIC PARTICIPATION - NON-AGENDA ITEMS

➤ None

There being no further business, Dr. Chmielewski moved, seconded by Mr. Hopp, to adjourn the meeting at 7:45 p.m. Motion carried.

Respectfully submitted,

Edna T. Carroll, Board Secretary